

Location & Tax												
Street Number *					Street Direction			N NE E SE S SW W NW				
Street Name *					Zip Code *							
Unit Number					Lot Number							
City, State *					Annual Property Taxes *							
County *					Subdivision/Development *							
Tax ID *					Unit Location			Center End Other Pool				
Directions *												
Elementary School *					Middle/Junior High School *							
High School *												
Listing Details												
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)							
Property Subtype *		Site Built Modular Manufactured-Foundation Manufactured-Mobile HPR-Detached Townhouse Flat Condo Garden Condo Highrise Condo Loft Condo Other Condo HPR-Attached Zero Lot Line-Attached			List Date *							
					Date of Signed Listing Agreement							
					Expiration Date *							
					Listing Agreement End Date							
Advertise Seller Concessions?		Yes No			Seller Concessions Amount							
Special Listing Conditions *		Standard Absolute Auction Reserve Auction HUD Home Other Foreclosure Owner Agent Short Sale VA Foreclosure			Listing Agreement *			Exclusive Agency Exclusive Right to Sell Exclusive Right to Lease				
Possession *		Date of Deed DOD+30 Immediate Negotiable										
Public Remarks												
Private Remarks												
Deed Book and Page			Buyer Financing (8)		Assumable FHA Other Owner Financing Owner-Lease Purchase Owner-Lease Option USDA/Rural VA							
Office and Showing												
Listing Agent *					Co-Listing Agent							
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone							
Showing Instruction		Agent Must be Present Show Anytime Call Listing Office Call Center Call Agent Combo Lock Lockbox SentryLock SupraLock Other										
*** For Realtracs Showings Service please fill out Addendum												
Structure												
Sq Ft Main (est) *					Sq Ft Main (est) Source *			Agent-Measured Builder Owner Supplied Other Prior Appraisal Tax Record Professional-Measurement				
Sq Ft Second					Sq Ft Third							
Year Built *					Sq Ft Basement							
Built Information *		Historic Renovated Approximate Model Existing New To Be Built			Construction Type *		Aluminum All Brick Asbestos Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Partial-Brick Other Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood-Siding					
Estimated Completion		(mm/dd/yyyy)										
Number of Stories												
Floors *	Bamboo/Cork Concrete Carpet Finished Wood Laminate Marble Other Parquet Slate Tile Vinyl				Foundation *			Block Brick/Mortar Combination Concrete Perimeter None Other Permanent Pillar/Post/Pier Raised Slab Stone				
Basement *		Apartment Crawl Exterior Entry Finished Full None Other Partial Partially Finished Unfinished			Total Number of Fireplaces							
Fireplace Features		Den Electric Fireplace Family Room Gas Great Room Living Room Rec Room Wood Burning										
Garage Spaces *			Features	Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned								
Carport Spaces			Features	Alley Access Assigned Attached Detached Private Unassigned								
Open Parking Spaces			Features	Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Shared Driveway Unassigned Unpaved								
Accessibility Features		Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features *		Air Filtration Bookcases Built-In Features Ceiling Fan Central Vacuum Dehumidifier Elevator Entry Foyer Extra Closets Hot Tub Humidifier In-Law Quarters Intercom System Open Floorplan Pantry Recording Studio Redecorated Smart Appliance(s) Smart Camera(s)/Recording Smart Light(s) Smart Thermostat Storage Wet Bar Walk-in Closets Water Filter					

Exterior Features	Balcony	Barn	Garage Door Opener	Gas Grill	Style	A-Frame Cottage	Cape Cod Log	Colonial Other	Contemporary Ranch	Rustic Victorian
	Guest House	Irrigation	Sprinkler			Split-foyer	Split-level	Traditional	Tudor	
	Smart Camera(s)/Recording	Smart Irrigation	Smart Light(s)							
	Smart Lock(s)	Stable	Storage Building	Storm Shelter						
Tennis Court										
Roof Material		Aluminum	Asbestos	Asphalt	Built-up	Cement Shake	Clay Tile	Composition Shingle	Concrete Tile	Copper
		Corrugated Metal	Green –	Vegetation	Membrane	Metal	Other	Reflective Roof Coating	Slate	Solar Panel
		Standing Seam Steel	Steel	Tar and Gravel	Thatched	Tile	Urethane	Wood Shake	Wood Shingle	
Patio/ Porch Features	Covered Deck	Covered Patio	Covered Porch	Deck	Green Certifying Body				Energy Star	LEED Certified
	Patio	Porch	Screened	Screened Patio		Screened				Earth Craft
		Deck							NAHB – Silver	NAHB – Gold
									Environments for Living – Gold	Environments for Living – Platinum
									Environments for Living - Diamond	
Rooms										
	Main *		Second Floor		Third Floor	Basement		Other (not counted in Total)		
Bedrooms										
	Primary on Main? Yes / No									
Full Baths										
Half Baths										
1 st Bedroom	x		Dressing Room	Full Bath	2 nd Bedroom	x		Bath	Extra Large Closets	
			Extra Large Closet	Half Bath				Walk-in Closet		
			Suite	Whirlpool						
3 rd Bedroom	x		Bath	Extra Large Closet	4 th Bedroom	x		Bath	Extra	Large Closet
			Walk-in Closet					Walk-in Closet		
Primary Bath Type	Combo Tub/Shower	Half Bath	Shower Only	Separate	Primary Bath Description	Ceramic Tile	Double Vanities	Primary Bedroom	None	
	Shower/Tub	Tub Only	Whirlpool			Suite				
Living Room	x		Combination Room	Formal Great Room	Kitchen	x		Country	Eat-in	Nook
			Separate	Sunken						Pantry
Dining Room	x		Combination None	Formal Other	Den	x		Bookcases Paneled	Combination Separate	
Recreation-Bonus Room	x		2 nd floor Main Level	Basement Level Over Garage	Hobby Room	x		Darkroom Sewing	Greenhouse Workshop	Other
			Bar	Unfinished 3 rd Floor						
Additional Room 1	x		Bedroom 5	Bedroom 6	Additional Room 2	x		Bedroom 5	Bedroom 6	Breakfast
			Breakfast	Exercise Florida				Exercise	Florida	Gathering
			Gathering	Interior Expansion				Interior Expansion	Library	Maid
			Library	Maid Media Music				Media	Music	Office
			Office	Utility						Utility
Living Spaces Not in Main Dwelling Values placed in “Other bedrooms and baths” are not in the residence totals. You must have an associated value in “Sq. Ft. Other.”										
Sq Ft Other			Other Structures		Detached Apartment	Detached Studio	Guest House	Pool House	Finished	
					Storage	Other				
# Bedrooms Other Structures					# Full Baths Other Structures					# Half Baths Other Structures
Characteristics										
Acres *			Acreage Source		Agent Calculate	Appraiser	Calculated from Plat	Owner Provided	Survey	Tax Record
Lot Size			Fence		Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial
									Privacy	Split Rail
View	Bluff River	Brow/Valley Water	City Mountain	Lake	Lot Features		Cleared Level	Cul-de-sac Low	Corner Lot Private	Hilly Rolling Slope
							Sloped	Views	Wooded	Zero Lot Line
									Other	
Community Amenities (6)			55-Up Community Playground	Clubhouse Pool	Dog Park Sidewalks	Fitness Center Tennis Courts	Gated Community	Golf Course	Park Walking Trail	
Pool	Above Ground	Indoor	In-ground	None	Waterfront Description		Creek	Lakefront	Pond	Riverfront
							Summer Access	Year Round Access		
Dock	Community	Dock on Property	Dock Permit	No dock	Mailbox		Central	Door	Mailbox	
Homeowner’s Association (HOA)										
Association *	YES	NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Triannual Semiannual Annually
Association Fee Includes (4)	Cable TV	Electricity	Exterior Maintenance	Gas	Grounds Maintenance	Insurance	Internet	Maint. On Pool/Tennis/Club	Pest	
	Control	Sewer	Trash Pickup	Water						
Renting Permitted	N/A	Yes	No	Trailers Permitted		N/A	Yes	No	Pets Permitted	
									Yes	No
									See Remarks	
Utilities										
Water Source*	Cistern	City Water	None	Other	Sewer System*	None	Other	Pvt. Sewer	Pub Sewer	STEP System
	Spring	Utility District	Well			Septic Tank	Septic Tank Available	Shared Septic	Sewer Available	
Cooling*	Attic Fan	Ceiling Fan(s)	Central Air	Dual	Electric	Gas	Geothermal	None	Other	Wall/Window Unit(s)
	Whole House Fan									
Heating*	Baseboard	Central	Coal	Dual	Energy Star Qualified Equipment	Electric	Floor Furnace	Forced Air	Furnace	
	Geothermal	Heat Pump	Natural Gas	None	Oil	Other	Radiant	Solar	Stove	Wall Furnace
	Zoned								Wood	
Green Features (20)	Attic Fan	Cellulose Insulation	Dual Flush Toilets	Energy Star Windows	Energy Star Hot Water Heater	Fireplace Insert	Inst Hot Water Dispenser	Insulated Glass Windows	Low Flow Plumb Fixtures	Low VOC Paints
	Programmable Thermostat	Sealed Ducts	Solar Heat-Active	Solar Heat-Passive	Solar Water Heater		Spray Foam Insulation	Storm Doors	Storm Windows	Tank-less Water Heater
										TVA Insulation Package
Cable/Internet	Cable TV	High-Speed Internet	Satellite Dish							
Laundry Connections	Electric Dryer Hookup	Gas Dryer Hookup	Washer Hookup							
Equipment										
Oven Source *	Electric	Gas	None		Oven Description *	Built-in	Double Oven	None	Other	Single Oven
Range Source *	Electric	Gas	None	Other	Range Description *	Built-in	Cook Top	Drop-in	No Range	Other
										Stove
Other Appliances	Compactor Refrigerator	Dishwasher	Disposal	Dryer	Energy Star Appliances	Freezer	Grill	Ice Maker	Microwave	
	Stainless Steel Appliance(s)		Washer							
Security Features	Carbon Monoxide Detector(s)	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard					
	Security System	Smoke Detectors								
Marketing										
Marketing Reach *	Syndicated	Not Syndicated	Office Exclusive							

Realtracs Showings: Settings and Availability			
Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration			
Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts ^{*(2)}			