

Location & Tax									
Street Number *		Street Direction			N NE E SE S SW W NW				
Street Name *		Zip Code *							
Unit Number		Lot Number							
City, State *		Annual Property Taxes *							
County *		Subdivision/Development *							
Tax ID *		Unit Location			Center End Other Pool				
Directions *									
Elementary School *		Middle/Junior High School *							
High School *									
Listing Details									
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)				
Property Subtype *		Site Built Modular Manufactured-Foundation Manufactured-Mobile HPR-Detached			List Date * Date of Signed Listing Agreement				
		Townhouse Flat Condo Garden Condo Highrise Condo Loft Condo Other Condo HPR-Attached Zero Lot Line-Attached			Expiration Date * Listing Agreement End Date				
Advertise Seller Concessions?		Yes No			Seller Concessions Amount				
Special Listing Conditions *		Standard Absolute Auction Reserve Auction HUD Home Other Foreclosure Owner Agent Short Sale VA Foreclosure			Listing Agreement *			Exclusive Agency Exclusive Right to Sell Exclusive Right to Lease	
Possession *		Date of Deed DOD+30 Immediate Negotiable							
Public Remarks									
Private Remarks									
Deed Book and Page		Buyer Financing (8)			Assumable FHA Other Owner Financing Owner-Lease Option USDA/Rural VA			Owner-Lease Purchase	
Office and Showing									
Listing Agent *		Co-Listing Agent							
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone				
Showing Instruction		Agent Must be Present Show Anytime Call Listing Office Call Center Call Agent Combo Lock Lockbox Sentrilock SupraLock Other							
*** For Realtracs Showings Service please fill out Addendum									
Structure									
Sq Ft Main (est) *		Sq Ft Main (est) Source *			Agent-Measured Builder Owner Supplied Other Prior Appraisal Tax Record Professional-Measurement				
Sq Ft Second		Sq Ft Third							
Year Built *		Sq Ft Basement							
Built Information *		Historic Renovated Approximate Model Existing New To Be Built			Construction Type * Aluminum All Brick Asbestos Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Partial-Brick Other Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood-Siding				
Estimated Completion		(mm/dd/yyyy)							
Number of Stories									
Floors *		Bamboo/Cork Concrete Carpet Finished Wood Laminate Marble Other Parquet Slate Tile Vinyl			Basement Type *			Full None Other Partial	
Basement Description *		Apartment Combo Crawl Exterior Entry Finished Other Slab Unfinished			Total Number of Fireplaces				
Fireplace Features		Den Electric Fireplace Family Room Gas Great Room Living Room Rec Room Wood Burning							
Garage Spaces *		Features			Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned				
Carport Spaces		Features			Alley Access Assigned Attached Detached Private Unassigned				
Open Parking Spaces		Features			Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Shared Driveway Unassigned Unpaved				
Accessibility Features		Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features *			Air Filtration Bookcases Built-In Features Ceiling Fan Central Vacuum Dehumidifier Elevator Entry Foyer Extra Closets Hot Tub Humidifier In-Law Quarters Intercom System Open Floorplan Pantry Recording Studio Redecorated Smart Appliance(s) Smart Camera(s)/Recording Smart Light(s) Smart Thermostat Storage Wet Bar Walk-in Closets Water Filter	

Exterior Features	Balcony	Barn	Garage Door Opener	Gas Grill	Style	A-Frame Cottage	Cape Cod Log	Colonial Other	Contemporary Ranch	Rustic Tudor	Victorian	
	Guest House	Irrigation	Sprinkler	Smart Camera(s)/Recording		Smart Irrigation	Smart Light(s)	Split-foyer	Split-level	Traditional	Tennis Court	
Roof Material		Aluminum Corrugated Metal	Asbestos Green – Vegetation	Asphalt Steel	Built-up Tar and Gravel	Cement Shake	Clay Tile	Composition Shingle	Concrete Tile	Copper Solar Panel		
Patio/Porch Features	Covered Deck	Covered Patio	Covered Porch	Deck	Green Certifying Body	Energy Star	LEED Certified	Earth Craft	NAHB – Bronze	NAHB – Silver	NAHB – Gold	
	Patio	Porch	Screened	Screened Patio		Screened	Reflective Roof Coating	Slate	Urethane	Wood Shake	Wood Shingle	Environments for Living – Gold
Rooms												
	Main *	Second Floor			Third Floor	Basement			Other (not counted in Total)			
Bedrooms												
	Primary on Main? Yes / No											
Full Baths												
Half Baths												
1st Bedroom	x	Dressing Room	Full Bath	Extra Large Closet	Half Bath	2nd Bedroom	x	Bath	Walk-in Closet	Extra Large Closets		
3rd Bedroom	x	Bath	Extra Large Closet	Walk-in Closet	4th Bedroom	x	Bath	Extra	Large Closet	Walk-in Closet		
Primary Bath Type	Combo Tub/Shower	Half Bath	Shower Only	Separate Shower/Tub	Whirlpool	Primary Bath Description	Ceramic Tile	Double Vanities	Primary Bedroom	None Suite		
Living Room	x	Combination Room	Formal	Great	Separate	Kitchen	x	Country	Eat-in	Nook	Pantry	
Dining Room	x	Combination None	Formal Other	L-shaped	Separate	Den	x	Bookcases	Paneled	Combination Separate		
Recreation-Bonus Room	x	2nd floor Main Level	Basement Level	Over Garage	Wet Bar	Hobby Room	x	Darkroom	Sewing	Greenhouse	Workshop	
Additional Room 1	x	Bedroom 5	Bedroom 6	Breakfast	Exercise	Additional Room 2	x	Bedroom 5	Exercise	Bedroom 6	Florida	
		Gathering	Interior Expansion	Library	Maid			Interior Expansion	Media	Library	Office	
		Office	Utility					Media	Music	Office	Utility	
<i>Living Spaces Not in Main Dwelling</i> Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."												
Sq Ft Other		Other Structures			Detached Apartment	Storage	Detached Studio	Other	Guest House	Pool House	Finished	
# Bedrooms Other Structures					# Full Baths Other Structures						# Half Baths Other Structures	
Characteristics												
Acres *		Acres Source			Agent Calculate	Appraiser	Calculated from Plat	Owner Provided	Survey	Tax Record		
Lot Size		Fence			Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial	Privacy	
View	Bluff River	Brow/Valley Water	City Mountain	Lake	Lot Features			Cleared Level	Cul-de-sac	Corner Lot	Hilly	
								Low Private	Rolling Slope	Rough Sloped	Views	
								Wooded	Zero Lot Line	Other		
Community Amenities (6)		55-Up Community	Clubhouse	Dog Park	Fitness Center	Gated Community	Golf Course	Park	Walking Trail			
		Playground	Pool	Sidewalks	Tennis Courts	Underground Utilities						
Pool	Above Ground	Indoor	In-ground	None	Waterfront Description			Creek	Lakefront	Pond	Riverfront	
								Summer Access	Year Round Access			
Dock	Community	Dock on Property	Dock Permit	No dock	Mailbox			Central	Door	Mailbox		
Homeowner's Association (HOA)												
Association *	YES NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly	Quarterly	Triannual	
									Semiannual	Annually		
Association Fee Includes (4)	Cable TV	Electricity	Exterior Maintenance	Gas	Grounds Maintenance	Insurance	Internet	Maint. On Pool/Tennis/Club	Pest Control			
Renting Permitted	N/A	Yes	No	Trailers Permitted	N/A	Yes	No	Pets Permitted	Yes	No	See Remarks	
Utilities												
Water Source*	Cistern	City Water	None	Other	Sewer System*			None	Other	Pvt. Sewer	Pub Sewer	
	Spring	Utility District	Well					Septic Tank	Septic Tank Available	STEP System	Sewer Available	
								Shared Septic				
Cooling*	Attic Fan	Ceiling Fan(s)	Central Air	Dual	Electric	Gas	Geothermal	None	Other	Wall/Window Unit(s)		
Heating*	Baseboard	Central	Coal	Dual	Energy Star Qualified Equipment	Electric	Floor Furnace	Forced Air	Furnace	Wood Zoned		
Green Features (20)	Attic Fan	Cellulose Insulation	Dual Flush Toilets	Energy Star Windows	Energy Star Hot Water Heater	Fireplace Insert	Inst Hot Water Dispenser	Insulated Glass Windows	Low Flow Plumb Fixtures	Low VOC Paints	NES Insulation Pkg.	
Cable/Internet	Cable TV	High-Speed Internet	Satellite Dish									
Laundry Connections	Electric Dryer Hookup	Gas Dryer Hookup	Washer Hookup									
Equipment												
Oven Source *	Electric	Gas	None	Oven Description *			Built-in	Double Oven	None	Other	Single Oven	
Range Source *	Electric	Gas	None	Other	Range Description *			Built-in	Cook Top	Drop-in	No Range	
											Other	
											Stove	
Other Appliances	Compactor Refrigerator	Dishwasher	Disposal	Dryer	Energy Star Appliances	Freezer	Grill	Ice Maker	Microwave			
Security Features	Carbon Monoxide Detector(s)	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard							
Marketing												
Market Publicly *	YES	NO										

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts [*](2)			