

Location & Tax										
Street Number *		Street Direction			N NE E SE S SW W NW					
Street Name *		Zip Code *								
Unit Number		Lot Number								
City, State *		Annual Property Taxes *								
County *		Subdivision/Development *								
Tax ID *		Unit Location			Center End Other Pool					
Directions *										
Elementary School *		Middle/Junior High School *								
High School *										
Listing Details										
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)					
Property Subtype *		Site Built Zero Lot Line Modular Manufactured-Foundation Manufactured-Mobile HPR-Attached HPR-Detached Cottage/Garden Condo Flat Condo Highrise Condo Loft Condo Other Condo Townhouse Condo			List Date *					
					Date of Signed Listing Agreement					
Special Listing Conditions *		Standard Absolute Auction Reserve Auction HUD Home Other Foreclosure Owner Agent Short Sale VA Foreclosure			Expiration Date *					
					Listing Agreement End Date					
Possession *		Date of Deed DOD+30 Immediate Negotiable			Listing Agreement *			Exclusive Agency Exclusive Right to Sell Exclusive Right to Lease		
Public Remarks										
Private Remarks										
Deed Book and Page		Buyer Financing (8)		Assumable FHA Other Owner Financing Owner-Lease Option USDA/Rural VA		Owner-Lease Purchase				
Office and Showing										
Listing Agent *		Buyer Broker Comp *								
Co-Listing Agent		Dual Variable Commission *			Yes No					
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone					
Showing Instruction (2)		Agent Must be Present Show Anytime Call Listing Office Call Center Call Agent			SentriLock SupraLock Combo Lock Other					
*** For Realtracs Showings Service please fill out Addendum										
Structure										
Sq Ft Main (est) *		Sq Ft Main (est) Source *			Agent-Measured Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement					
Sq Ft Second		Sq Ft Third								
Year Built *		Sq Ft Basement								
Built Information *		Historic Renovated Approximate Model Existing New To Be Built			Construction Type *(2)			Aluminum All Brick Asbestos Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Partial-Brick Other Stone. Struct-Insulated-Panels Stucco Vinyl-Siding Wood-Siding		
Estimated Completion		(mm/dd/yyyy)								
Number of Stories										
Floors *(4)		Bamboo/Cork Concrete Carpet Finished Wood Laminate Marble Other Parquet Slate Tile Vinyl			Basement Type *			Full None Other Partial		
Basement Description *		Apartment Combo Crawl Finished Other Slab Unfinished			Total Number of Fireplaces					
Fireplace Features (6)		Den Electric Fireplace Gas Living Room Rec Room Wood Burning								
Garage Spaces *		Features			Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned					
Carport Spaces		Features			Alley Access Assigned Attached Detached Private Unassigned					
Open Parking Spaces		Features (3)			Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Shared Driveway Unassigned Unpaved					
Accessibility Features (4)		Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features *(6)			Air Filtration, Ceiling Fan, Central Vacuum, Dehumidifier, Elevator, Entry Foyer, Extra Closets, Hot Tub, Humidifier, In-Law Quarters, Intercom System, Pantry, Recording Studio, Redecorated, Smart Appliance(s), Smart Camera(s)/Recording, Smart Light(s), Smart Thermostat, Storage, Wet Bar, Walk-in Closets, Water Filter		
Exterior Features (4)		Balcony Barn Garage Door Opener Gas Grill Guest House Sprinkler Smart Camera(s)/Recording Smart Irrigation Smart Light(s) Smart Lock(s) Stable Storage Building Storm Shelter Tennis Court			Style			A-Frame Cape Cod Colonial Contemporary Cottage Log Other Ranch Rustic Split-foyer Split-level Traditional Tudor Victorian		
Roof Material		Aluminum Asbestos Asphalt Built-up Cement Shake Clay Tile Composition Shingle Concrete Tile Copper Corrugated Metal Green - Vegetation Membrane Metal Other Reflective Roof Coating Slate Solar Panel Standing Seam Steel Steel Tar and Gravel Thatched Tile Urethane Wood Shake Wood Shingle								

Patio/ Porch Features (4)	Covered Deck Patio Deck				Covered Patio Porch Screened				Covered Porch Deck Screened Patio Screened				Green Certifying Body (4)	Energy Star Earth Craft NAHB – Silver Environments for Living – Gold Environments for Living – Platinum Environments for Living – Diamond		LEED Certified NAHB – Bronze NAHB – Gold NAHB – Silver Environments for Living – Gold Environments for Living – Platinum Environments for Living – Diamond																												
	Rooms																																											
	Main *				Second Floor				Third Floor				Basement				Other (not counted in Total)																											
Bedrooms	Primary on Main? Yes / No																(0-99)																											
Full Baths																	(0-99)																											
Half Baths																	(0-99)																											
1 <sup>st</sup> Bedroom	x				Dressing Room Extra Large Closet Suite				Full Bath Half Bath Walk-in Closet				2 <sup>nd</sup> Bedroom				x Bath Walk-in Closet				Extra Large Closets																							
3 <sup>rd</sup> Bedroom	x				Bath Extra Large Closet Closet				Walk-in Closet				4 <sup>th</sup> Bedroom				x Bath Extra Large Closet Walk-in Closet																											
Primary Bath Type	Combo Tub/Shower Shower/Tub				Half Bath Tub Only				Shower Only Whirlpool				Separate				Primary Bath Description				Ceramic Tile Suite				Double Vanities Primary Bedroom None																			
Living Room	x				Combination Room				Formal Separate				Great Sunken				Kitchen				x Country Eat-in Nook Pantry																							
Dining Room	x				Combination None				Formal Other				L-shaped Separate				Den				x Bookcases Paneled				Combination Separate																			
Recreation-Bonus Room	x				2 <sup>nd</sup> floor Main Level Bar				Basement Level Over Garage Unfinished 3 <sup>rd</sup> Floor				Wet				Hobby Room				x Darkroom Sewing				Greenhouse Workshop				Other															
Additional Room 1	x				Bedroom 5 Breakfast Gathering Library Office				Bedroom 6 Exercise Interior Media Utility				Florida Expansion Music				Additional Room 2				x Bedroom 5 Exercise Interior Expansion Media				Bedroom 6 Florida Library Office				Breakfast Gathering Maid Utility															
Living Spaces Not in Main Dwelling																				Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."																								
Sq Ft Other					Other Structures				Detached Apartment Storage				Detached Studio Other				Guest House				Pool House				Finished																			
# Bedrooms				Other Structures				# Full Baths				Other Structures				# Half Baths				Other Structures																								
Characteristics																																												
Acres *					Acreage Source				Agent Calculate				Calculated from Plat				Owner Provided				Survey				Tax Record																			
Lot Size					Fence				Back Yard				Chain Link				Dog Run				Front Yard				Full Yard				Partial				Privacy				Split Rail							
View	Bluff River				Brow/Valley Water				City Mountain				Lake				Lot Features (2)				Cleared Level Sloped				Cul-de-sac Low Views				Corner Lot Private Wooded				Hilly Rolling Slope Other											
Community Amenities (6)					55-Up Community Playground				Clubhouse Pool				Fitness Center Tennis Courts				Gated Community Underground Utilities				Golf Course Walking Trail				Park																			
Pool	Above Ground				Indoor				In-ground				None				Waterfront Description (2)				Creek Summer Access				Lakefront Year Round Access				Pond Riverfront															
Dock	Community				Dock on Property				Dock Permit				No dock				Mailbox				Central				Door				Mailbox															
Homeowner's Association (HOA)																																												
Association *	YES		NO		Association Transfer Fee				\$				WHOLE DOLLARS				Association Fee				\$				WHOLE DOLLARS				Association Fee Paid				Monthly				Quarterly							
Association Fee Includes (4)	Cable TV				Electricity				Exterior Maintenance				Gas				Grounds Maintenance				Insurance				Internet				Maint. On Pool/Tennis/Club															
Renting Permitted	N/A				Yes				No				Trailers Permitted				N/A				Yes				No				Pets Permitted				Yes				No				See Remarks			
Utilities																																												
Water Source*	Cistern Utility District				City Water				None				Other				Spring				Sewer System*				None				Other				Pvt. Sewer				Pub Sewer				STEP System			
Cooling* (4)	Attic Fan				Central Air				Dual				Electric				Gas				Geothermal				None				Other				Wall/Window Unit(s)				Whole House Fan							
Heating* (4)	Baseboard				Central				Coal				Dual				Energy Star				Qualified Equipment				Electric				Floor Furnace				Forced Air				Furnace							
Green Features (4)	Attic Fan				Cellulose Insulation				Dual Flush Toilets				Energy Star Windows				Energy Star Hot Water Heater				Fireplace Insert				Inst Hot Water Dispenser				Insulated Glass Windows				Low Flow Plumb Fixtures				Low VOC Paints				NES Insulation Pkg.			
Cable/Internet (3)	Cable TV				High-Speed Internet				Satellite Dish																																			
Laundry Connections (3)	Electric Dryer Hookup				Gas Dryer Hookup				Washer Hookup																																			
Equipment																																												
Oven Source *	Electric				Gas				None				Oven Description *				Built-in				Double Oven				None				Other				Single Oven											
Range Source *	Electric				Gas				None				Other				Range Description *				Built-in				Cook Top				Drop-in				No Range				Other				Stove			
Other Appliances (6)	Compactor				Dishwasher				Disposal				Dryer				Energy Star Appliances				Freezer				Grill				Ice Maker				Microwave				Refrigerator				Washer			
Security Features (3)	Carbon Monoxide Detector(s)				Security System				Fire Alarm				Smoke Detectors				Fire Sprinkler System				Security Gate				Security Guard																			
Marketing																																												
Market Publicly *	YES				NO																																							

Realtracs Showings: Settings and Availability			
<b>Auto-Accept New Requests</b>	Yes No	<b>Listing Agent Notification</b>	Text Email
<b>Overlap Showing Times</b>	Yes No Max _____	<b>Available Start Time (on hour)</b>	
		<b>Available End Time (on hour)</b>	
<b>Appointment Duration</b>	15 min 30 min 60 min.	<b>Minimum Notice to Show (hours)</b>	
<b>Showing Instructions</b>			

Realtracs Showings: Collaboration			
<b>Request Feedback</b>	Yes No	<b>Showing Restriction 1</b>	
<b>Seller Text Notifications and Showing Portal</b>	Yes No	<b>Showing Restriction 2</b>	
<b>Make Feedback Visible to Seller in Portal</b>	Yes No	<b>Showing Restriction 3</b>	
<b>Seller Contacts <sup>*(2)</sup></b>			