

Location & Tax									
Street Number *		Street Direction	N NE E SE S SW W NW						
Street Name *		City, State *							
Unit Number		County *							
Zip Code *		Tax ID *							
Subdivision/Develop *		Unit Location	Center	End	Other	Pool			
Directions *									
Elementary School *		Middle/Junior High School *		High School *					
Listing Details									
Property Class *	Residential, Land, Multifamily, Rent, Comm.		Lease per Month *						
Property Subtype *	Single Family Condominium Townhouse Duplex Tri-plex Apartment Building Manufactured-Mobile Retirement Other		Available Date *						
			List Date *						
			Expiration Date *						
Advertise Seller Concessions?	Yes	No	Seller Concessions Amount						
Minimum Lease * (Days)			Listing Agreement *	Exclusive Agency Exclusive Right to Lease					
Security Deposit *									
Public Remarks									
Private Remarks									
Pet Deposit \$									
Office and Showing									
Listing Agent *			Co-Listing Agent						
Showing Service *	Realtracs Showings	ShowingTime	Other	Change Default Showing Phone					
Showing Instruction*	Agent Must be Present	Call Agent	Call Listing Office	Call Showing Center	Combo Lock	Show Anytime	Lockbox		
SupraLock SentiLock Other									
*** For Realtracs Showings Service please fill out Addendum									
Structure									
Sq Ft Main (est) *			Sq Ft Main (est) Source *	Agent-Measured Builder Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement					
Sq Ft Second			Sq Ft Third						
Year Built *			Sq Ft Basement						
Built Information *	Approximate New	Existing Renovated	Historic To Be Built	Construction Type	Aluminum Coating Fiber-Cement Concrete-Forms Struct-Insulated-Panels				
Number of Stories					Stucco	Vinyl-Siding	Wood-Siding		
Floors	Bamboo/Cork	Carpet	Concrete	Basement Type	Full None Other Partial				
	Finished Wood	Laminate	Marble		Basement Description	Apartment Finished Other Slab Unfinished			
Garage Spaces *		Features	Alley Access Attached/Detached	Assigned Basement	Attached Boat	Attached-FRONT Detached	Attached-REAR Private	Attached-SIDE Unassigned	
Carport Spaces		Features	Alley Access	Assigned	Attached	Detached	Private	Unassigned	
Open Parking Spaces		Features (3)	Aggregate On Street	Alley Access Parking Lot	Asphalt Parking Pad	Assigned Paved	Circular Driveway Shared Driveway	Concrete Unassigned	Driveway Gravel Unpaved
Accessibility Features	Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features *	Air Filter Bookcases Built-In Features Ceiling Fan Central Vacuum, Dehumidifier, Elevator Entry Foyer, Extra Closets, Hot Tub, Humidifier, In-Law Quarters, Intercom System, Open Floorplan Recording Studio, Redecorated, Smart Appliance(s), Smart Camera(s)/Recording, Smart Light(s), Smart Thermostat, Storage, Wet Bar, Walk-in Closets, Water Filter				
Total Fireplaces									
Fireplace Features	Den	Electric Fireplace	Family Room	Gas	Great Room	Living Room	Rec Room	Wood Burning	
Exterior Features	Balcony	Barn	Garage Door Opener	Gas Grill	Guest House	Irrigation	Sprinkler	Smart Camera(s)/Recording	Tennis Court
Roof Material	Aluminum	Asbestos	Asphalt	Built-up	Cement Shake	Clay Tile	Composition Shingle	Concrete Tile	Copper
	Corrugated Metal	Green	Vegetation	Membrane	Metal	Other	Reflective Roof Coating	Slate	Solar Panel
	Standing Seam Steel	Steel	Tar and Gravel	Thatched	Tile	Urethane	Wood Shake	Wood Shingle	

Patio/ Porch Features	Covered Deck Deck Screened Deck Screened Patio/Deck	Covered Patio Patio Screened Patio	Covered Porch Porch Screened Patio	Green Certifying Body				Energy Star Earth Craft Silver Environments for Living – Gold Environments for Living - Diamond	LEED Certified NAHB – Bronze NAHB – Gold Environments for Living – Platinum Environments for Living - Diamond	NAHB –	
Rooms											
	Main *	Second Floor			Third Floor		Basement	Other (not counted in Total)			
Bedrooms	Primary on Main? Yes / No										(0-99)
Full Baths											(0-99)
Half Baths											(0-99)
1st Bedroom *	x	Dressing Room Bath Extra Large Closet Bath Suite Walk-in Closet	Full Half	2nd Bedroom		x	Bath Walk-in Closet	Extra Large Closets			
3rd Bedroom	x	Bath Extra Large Closet Walk-in Closet	4th Bedroom		x	Bath Extra Large Closet Walk-in Closet					
Living Room *	x	Combination Formal Separate	Formal Sunken	Kitchen *		x	Country Eat-in Nook Pantry				
Dining Room	x	Combination L-shaped Separate	Formal None Other	Den		x	Bookcases Separate	Combination	Paneled		
Recreation-Bonus Room	x	2 nd floor Main Level Wet Bar Floor	Basement Level Over Garage Unfinished 3 rd Floor	Hobby Room		x	Darkroom Sewing	Greenhouse Workshop	Other		
Additional Room 1	x	Bedroom 5 Breakfast Florida Expansion Media	Bedroom 6 Exercise Gathering Interior Library Office Maid Utility	Additional Room 2		x	Bedroom 5 Exercise Interior Expansion Media	Bedroom 6 Florida Library Office	Breakfast Gathering Maid Utility		
<i>Living Spaces Not in Main Dwelling</i> Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."											
Sq Ft Other	Other Structures			Detached Apartment Storage Other	Detached Studio	Guest House	Pool House	Finished			
# Bedrooms Other Structures		# Full Baths Other Structures		# Half Baths Other Structures							
Characteristics											
Fence	Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial	Privacy	Split Rail			
View	Bluff	Brow/Valley	City	Lake	River	Water					
Community Amenities	55-Up Community No Laundry Facilities		Clubhouse Park	Dog Park Playground	Fitness Center Pool	Gated Community Sidewalks	Tennis Courts	Golf Course Underground Utilities	Laundry Facilities Walking Trail		
Pool Description	Above Ground None			In-ground	Waterfront Description		Creek	Lakefront	Riverfront	Pond	
Waterfront Dock	Community Dock Permit	Dock on Property No dock			Mailbox		Central	Door	Mailbox		
Homeowner's Association (HOA)											
Association *	YES	NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Triannual Semiannually Annually	
Association Fee Includes	Cable TV Grounds Maintenance Maint. On Pool/Tennis/Club Sewer			Electricity Insurance Pest Control Trash Pickup	Exterior Maintenance Internet Water	Pets Permitted	Yes No See Remarks				
Utilities											
Electric Pays *	Owner or Tenant Pays		Water Pays *			Owner or Tenant Pays		Gas Pays		Owner or Tenant Pays	
Water Source	Cistern Utility District	City District	Other Well	Spring	Sewer System		None Septic Tank	Other Septic Tank Available	Pvt. Sewer	Pub Sewer STEP System	
Cooling	Attic Fan Whole House Fan	Ceiling Fan(s)	inter	Central Air	Dual	Electric Gas	Geothermal	None	Other	Wall/Window Unit(s)	
Heating	Baseboard Heat Pump	Central Natural Gas	Coal None	Dual Oil	Energy Star Other	Qualified Equipment Propane	Electric Solar	Floor Stove	Furnace Wall Furnace	Geothermal Wood Zoned	
Energy/Green Features (20)	Attic Fan Inst Hot Water Dispenser Programmable Thermostat Spray Foam Insulation		Cellulose Insulation Insulated Glass Windows Sealed Ducts Storm Doors	Dual Flush Toilets Solar Heat-Active Storm Windows	Energy Star Windows Low Flow Plumb Fixtures Solar Heat-Passive Tank-less Water Heater	Energy Star Hot Water Heater Fireplace Insert NES Insulation Pkg. Solar Water Heater	TVA Insulation Package				
Cable/Internet	Cable TV High-Speed Internet Satellite Dish										
Laundry Connections	Electric Dryer Hookup Gas Dryer Hookup Washer Hookup										
Equipment											
Other Appliances	Compactor Icemaker	Dishwasher Microwave	Disposal Range/Oven	Dryer Refrigerator	Energy Star Appliances Stainless Steel Appliance(s)			Freezer Washer	Grill		
Security Features	Fire Alarm Fire Sprinkler System Security Gate Security Guard Security System Smoke Detectors										
Marketing											
Market Publicly *	YES NO										

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts ^{*(2)}			