

Location & Tax									
Street Number *		Street Direction			N NE E SE S SW W NW				
Street Name *		City, State *							
Unit Number		County *							
Zip Code *		Tax ID *							
Subdivision/Develop *		Unit Location			Center End Other Pool				
Directions *									
Elementary School *		Middle/Junior High School *			High School *				
Listing Details									
Property Class *		Residential, Land, Multifamily, Rent, Comm.			Lease per Month *				
Property Subtype *		Single Family Condominium Townhouse Duplex Tri-plex Apartment Building Manufactured-Mobile Retirement Other			Available Date *				
					List Date *				
					Expiration Date *				
Advertise Seller Concessions?		Yes No			Seller Concessions Amount				
Minimum Lease * (Days)					Listing Agreement *			Exclusive Agency Exclusive Right to Lease	
Security Deposit *									
Public Remarks									
Private Remarks									
Pet Deposit \$									
Office and Showing									
Listing Agent *		Co-Listing Agent							
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone				
Showing Instruction* (2)		Agent Must be Present Call Agent Call Listing Office Call Showing Center			Combo Lock Show Anytime Lockbox SupraLock SentriLock Other				
*** For Realtracs Showings Service please fill out Addendum									
Structure									
Sq Ft Main (est) *		Sq Ft Main (est) Source *			Agent-Measured Builder Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement				
Sq Ft Second		Sq Ft Third							
Year Built *		Sq Ft Basement							
Built Information *		Approximate Existing Historic Model New Renovated To Be Built			Construction Type (2)			Aluminum All Brick Asbestos Exterior-Insulated- Coating Fiber-Cement Frame Hardboard Insulated- Concrete-Forms Log Partial-Brick Other Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood- Siding	
Number of Stories									
Floors (4)		Bamboo/Cork Carpet Concrete Finished Wood Laminate Marble Other Parquet Slate Tile Vinyl			Basement Type			Full None Other Partial	
					Basement Description			Apartment Combo Crawl Exterior Entry Finished Other Slab Unfinished	
Garage Spaces *		Features	Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned						
Carport Spaces		Features	Alley Access Assigned Attached Detached Private Unassigned						
Open Parking Spaces		Features (3)	Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Paved Shared Driveway Unassigned Unpaved						
Accessibility Features (4)		Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features * (6)			Air Filter Bookcases Built-In Features Ceiling Fan Central Vacuum, Dehumidifier, Elevator Entry Foyer, Extra Closets, Hot Tub, Humidifier, In-Law Quarters, Intercom System, Open Floorplan Recording Studio, Redecorated, Smart Appliance(s), Smart Camera(s)/Recording, Smart Light(s), Smart Thermostat, Storage, Wet Bar, Walk-in Closets, Water Filter	
Total Fireplaces									
Fireplace Features (6)		Den Electric Fireplace Family Room Gas Great Room Living Room Rec Room Wood Burning							
Exterior Features (4)		Balcony Barn Garage Door Opener Gas Grill Guest House Irrigation Sprinkler Smart Camera(s)/Recording Smart Irrigation Smart Light(s) Smart Lock(s) Stable Storage Building Storm Shelter Tennis Court							
Roof Material		Aluminum Asbestos Asphalt Built-up Cement Shake Clay Tile Composition Shingle Concrete Tile Copper Corrugated Metal Green - Vegetation Membrane Metal Other Reflective Roof Coating Slate Solar Panel Standing Seam Steel Steel Tar and Gravel Thatched Tile Urethane Wood Shake Wood Shingle							

Patio/ Porch Features (4)	Covered Deck Deck Screened Deck Screened Patio/Deck	Covered Patio Patio Screened Patio	Covered Porch Porch Screened Patio	Green Certifying Body (4)				Energy Star Earth Craft Silver Environments for Living – Gold Environments for Living - Diamond	LEED Certified NAHB – Bronze NAHB – Gold Environments for Living – Platinum Environments for Living - Diamond
Rooms									
	Main *	Second Floor	Third Floor	Basement	Other (not counted in Total)				
Bedrooms	Primary on Main? Yes / No							(0-99)	
Full Baths								(0-99)	
Half Baths								(0-99)	
1st Bedroom *	x	Dressing Room Bath Extra Large Closet Bath Suite Whirlpool Walk-in Closet	Full Half	2nd Bedroom	x	Bath Walk-in Closet	Extra Large Closets		
3rd Bedroom	x	Bath Extra Large Closet Walk-in Closet		4th Bedroom	x	Bath Extra Large Closet Walk-in Closet			
Living Room *	x	Combination Formal Great Room Separate Sunken		Kitchen *	x	Country Eat-in Nook Pantry			
Dining Room	x	Combination Formal L-shaped None Other Separate		Den	x	Bookcases Separate	Combination Paneled		
Recreation-Bonus Room	x	2 nd floor Main Level Wet Bar Unfinished 3 rd Floor	Basement Level Over Garage 3 rd Floor	Hobby Room	x	Darkroom Sewing	Greenhouse Workshop	Other	
Additional Room 1	x	Bedroom 5 Breakfast Florida Expansion Media	Bedroom 6 Exercise Gathering Interior Library Maid Office Utility	Additional Room 2	x	Bedroom 5 Exercise Interior Expansion Media	Bedroom 6 Florida Library Office	Breakfast Gathering Maid Utility	
<i>Living Spaces Not in Main Dwelling</i> Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."									
Sq Ft Other		Other Structures		Detached Apartment Storage Other	Detached Studio	Guest House	Pool House	Finished	
# Bedrooms Other Structures			# Full Baths Other Structures			# Half Baths Other Structures			
Characteristics									
Fence	Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial	Privacy	Split Rail	
View (2)	Bluff	Brow/Valley	City	Lake	River	Water			
Community Amenities (6)	55-Up Community No Laundry Facilities	Clubhouse Park Playground	Dog Park	Fitness Center Pool	Gated Community Sidewalks	Tennis Courts	Golf Course Underground Utilities	Laundry Facilities Walking Trail	
Pool Description	Above Ground None	Indoor In-ground		Waterfront Description	Creek	Lakefront	Riverfront	Pond	
Waterfront Dock	Community Dock Permit	Dock on Property No dock		Mailbox	Central	Door	Mailbox		
Homeowner's Association (HOA)									
Association *	YES NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	
Association Fee Includes (4)	Cable TV Grounds Maintenance Maint. On Pool/Tennis/Club Sewer	Electricity Insurance Pest Control Trash Pickup	Exterior Maintenance Internet Water	Pets Permitted	Yes	No	See Remarks	Monthly Quarterly Triannual Semiannually Annually	
Utilities									
Electric Pays *	Owner or Tenant Pays	Water Pays *		Owner or Tenant Pays	Gas Pays		Owner or Tenant Pays		
Water Source	Cistern Utility District	City Well	Other Spring	Sewer System	None Septic Tank	Other Septic Tank Available	Pvt. Sewer TVA Insulation Package	Pub Sewer STEP System Sewer Avail.	
Cooling (4)	Attic Fan Whole House Fan	Ceiling Fan(s)	inter Central Air	Dual	Electric Gas	Geothermal	None Other	Wall/Window Unit(s)	
Heating (4)	Baseboard Heat Pump	Central Natural Gas	Coal None	Dual Oil	Energy Star Other	Qualified Equipment Propane	Electric Solar	Floor Furnace Stove Wall Furnace Wood Zoned	
Energy/Green Features (4)	Attic Fan Inst Hot Water Dispenser Programmable Thermostat Spray Foam Insulation	Cellulose Insulation Insulated Glass Windows Sealed Ducts Storm Doors	Dual Flush Toilets Solar Heat-Active Storm Windows	Energy Star Low Flow Plumb Fixtures Solar Heat-Active Tank-less Water Heater	Energy Star Low VOC Paints Solar Heat-Passive	Windows Fireplace Insert NES Insulation Pkg. Solar Water Heater	Hot Water Heater Solar Water Heater	Fireplace Insert NES Insulation Pkg. Solar Water Heater	
Cable/Internet (3)	Cable TV	High-Speed Internet	Satellite Dish						
Laundry Connections (3)	Electric Dryer Hookup	Gas Dryer Hookup	Washer Hookup						
Equipment									
Other Appliances (6)	Compactor Icemaker	Dishwasher Microwave	Disposal Range/Oven	Dryer Refrigerator	Energy Star Appliances Stainless Steel Appliance(s)	Freezer Washer	Grill		
Security Features (2)	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard	Security System	Smoke Detectors			
Marketing									
Market Publicly *	YES	NO							

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts ^{*(2)}			