

Location & Tax					
Street Number *		Street Direction	N NE E SE S SW W NW		
Street Name *		City, State *			
Unit Number		County *			
Zip Code *		Tax ID *			
Subdivision/Develop *		Unit Location	Center	End	Other Pool
Directions *					
Elementary School *		Middle/Junior High School *		High School *	
Listing Details					
Property Class *	Residential, Land, Multifamily, Rent, Comm.		Lease per Month *		
Property Subtype *	Single Family Condominium Duplex Tri-plex. Apartment Building Manufactured-Mobile Retirement Other		Available Date *		
			List Date *		
			Expiration Date *		
Minimum Lease * (Days)		Listing Agreement *	Exclusive Agency Exclusive Right to Lease		
Security Deposit *					
Public Remarks					
Private Remarks					
Pet Deposit \$					
Office and Showing					
Listing Agent *		Co-Listing Agent			
Compensation *		Dual Variable Commission *	Yes No		
Showing Service *	Realtracs Showings	ShowingTime	Other	Change Default Showing Phone	
Showing Instruction* (2)	Agent Must be Present Show Anytime	Call Agent SupraLock	Call Listing Office	Call Showing Center	Combo Lock Other SentiLock
*** For Realtracs Showings Service please fill out Addendum					
Structure					
Sq Ft Main (est) *		Sq Ft Main (est) Source *	Agent-Measured Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement		
Sq Ft Second		Sq Ft Third			
Year Built *		Sq Ft Basement			
Built Information *	Approximate New	Existing Renovated	Historic To Be Built	Model	
Number of Stories		Construction Type (2)	Aluminum All Brick Asbestos Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Partial-Brick Other Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood-Siding		
Floors (4)	Bamboo/Cork Finished Wood Parquet		Carpet Laminate Slate	Concrete Marble Tile	Other Vinyl
Garage Spaces *	Features	Alley Access Attached/Detached		Assigned Basement	Attached Boat
		Attached-REAR Attached-SIDE		Attached-FRONT Detached	Attached-REAR Private Unassigned
Carpport Spaces	Features	Alley Access Assigned Attached Detached Private Unassigned			
Open Parking Spaces	Features (3)	Aggregate On Street	Alley Access Parking Lot	Asphalt Parking Pad	Assigned Paved Shared Driveway Concrete Driveway Gravel Unassigned Unpaved
Accessibility Features (4)	Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift		Interior Features * (6)	Air Filter Ceiling Fan Central Vacuum, Dehumidifier, Elevator Entry Foyer, Extra Closets, Hot Tub, Humidifier, In-Law Quarters, Intercom System, Recording Studio, Redecorated, Smart Appliance(s), Smart Camera(s)/Recording, Smart Light(s), Smart Thermostat, Storage, Wet Bar, Walk-in Closets, Water Filter	
Total Fireplaces					
Exterior Features (4)	Balcony Smart Irrigation	Barn Smart Light(s)	Garage Door Opener Smart Lock(s)	Gas Grill Stable	Guest House Storage Building Sprinkler Storm Shelter Smart Camera(s)/Recording Tennis Court
Roof Material	Aluminum Corrugated Metal Standing Seam Steel	Asbestos Green - Vegetation Steel	Asphalt Built-up Tar and Gravel	Cement Shake Membrane Thatched	Clay Tile Metal Tile Urethane Wood Shake Wood Shingle
Patio/Porch Features (4)	Covered Deck Deck Screened Deck Screened Patio/Deck	Covered Patio Porch Screened Patio	Covered Porch	Green Certifying Body (4)	
				Energy Star LEED Certified Earth Craft NAHB - Bronze NAHB - Silver NAHB - Gold Environments for Living - Gold Environments for Living - Platinum Environments for Living - Diamond	

Rooms										
	Main *	Second Floor			Third Floor	Basement	Other (not counted in Total)			
Bedrooms	Primary on Main? Yes / No									(0-99)
Full Baths										(0-99)
Half Baths										(0-99)
1st Bedroom *	x	Dressing Room Extra Large Closet Suite Whirlpool Walk-in Closet	Full Bath Half Bath	2nd Bedroom	x	Bath Walk-in Closet	Extra Large Closets			
3rd Bedroom	x	Bath Walk-in Closet	Extra Large Closet	4th Bedroom	x	Bath Extra Large Closet Walk-in Closet				
Living Room *	x	Combination Formal Separate	Fireplace Great Room Sunken	Kitchen *	x	Country	Eat-in	Nook	Pantry	
Dining Room	x	Combination Separate	Formal None L-shaped Other	Den	x	Bookcases Paneled	Combination Separate	Fireplace		
Recreation-Bonus Room	x	2 nd floor Breakfast Garage Unfinished	Basement Level Main Level Wet Bar 3 rd Floor	Hobby Room	x	Darkroom Sewing	Greenhouse Workshop	Other		
Additional Room 1	x	Bedroom 5 Breakfast Library Office	Bedroom 6 Exercise Interior Expansion Media Music Utility	Additional Room 2	x	Bedroom 5 Exercise Media	Bedroom 6 Florida Library Office	Breakfast Gathering Maid Utility		
<i>Living Spaces Not in Main Dwelling</i> Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."										
Sq Ft Other		Other Structures			Detached Apartment Storage Other	Detached Studio	Guest House	Pool House	Finished	
# Bedrooms Other Structures			# Full Baths Other Structures				# Half Baths Other Structures			
Characteristics										
Fence	Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial	Privacy	Split Rail		
View (2)	Bluff	Brow/Valley	City	Lake	River	Water				
Community Amenities (6)	55-Up Community No Laundry Facilities	Clubhouse Park	Fitness Center Playground	Gated Community Pool	Golf Course Tennis Courts	Laundry Facilities Underground Utilities	Walking Trail			
Pool Description	Above Ground	Indoor	In-ground	None	Waterfront Description	Creek	Lakefront	Riverfront	Pond	
Waterfront Dock	Community Dock Permit	Dock on Property No dock			Mailbox	Central	Door	Mailbox		
Homeowner's Association (HOA)										
Association *	YES NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Yearly	
Association Fee Includes (4)	Cable TV	Electricity	Exterior Maintenance	Gas	Pets Permitted	Yes No See Remarks				
	Grounds Maintenance	Insurance	Internet							
	Maint. On Pool/Tennis/Club	Pest Control								
	Sewer	Trash Pickup	Water							
Utilities										
Electric Pays *	Owner or Tenant Pays			Water Pays *	Owner or Tenant Pays			Gas Pays	Owner or Tenant Pays	
Water Source	Cistern Utility District	City District	Other Well	Spring	Sewer System	None	Other	Pvt. Sewer	Pub Sewer	Sewer Avail. STEP System
Cooling (4)	Attic Fan	Central Air	Dual	Electric	Gas	Geothermal	None	Other	Wall/Window Unit(s)	Whole House Fan
Heating (4)	Baseboard Heat Pump	Central	Coal	Dual	Energy Star None	Qualified Equipment Oil Other	Electric	Floor	Furnace	Furnace Wood Zoned
Energy/Green Features (4)	Attic Fan	Cellulose Insulation	Dual Flush Toilets	Energy Star	Windows	Energy Star	Hot Water Heater	Fireplace Insert		
	Inst Hot Water Dispenser	Insulated Glass Windows	Low Flow Plumb Fixtures	Low VOC Paints	NES Insulation Pkg.	Programmable Thermostat	Sealed Ducts	Solar Heat-Active	Solar Heat-Passive	Solar Water Heater
	Spray Foam Insulation	Storm Doors	Storm Windows	Tank-less Water Heater	TVA Insulation Package					
Cable/Internet (3)	Cable TV	High-Speed Internet	Satellite Dish							
Laundry Connections (3)	Electric Dryer Hookup	Gas Dryer Hookup	Washer Hookup							
Equipment										
Other Appliances (6)	Compactor Icemaker	Dishwasher Microwave	Disposal Range/Oven	Dryer Refrigerator	Energy Star Appliances Washer	Freezer	Grill			
Security Features (2)	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard	Security System	Smoke Detectors				
Marketing										
Market Publicly *	YES	NO								

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts ^{*(2)}			