

Location & Tax									
Street Number *					Street Letter				
Street Name *					Street Direction		N NE E SE S SW W NW		
Lot Number					City, State *				
Zip Code *					County *				
Subdivision/Develop *					Tax ID *				
Annual Property Tax *					Zoning *				
Directions *									
Elementary School *					Middle/Junior High School *				
Listing Details									
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)		\$ (whole dollars)		
Property Subtype *		Duplex Multi Over 4 Units Tri-Plex Quadplex			Operating Reserve *		\$ (whole dollars)		
Advertise Seller Concessions?		Yes No			Seller Concessions Amount				
List Date * <small>Listing Agreement Start Date</small>					Expiration Date * <small>Listing Agreement End Date</small>				
Special Listing Conditions *		Standard HUD Home Owner Agent Short Sale Absolute Auction Other Foreclosure Reserve Auction VA Foreclosure			Listing Agreement *		Exclusive Agency Exclusive Right to Sell		
Possession *		Date of Deed DOD+30 Immediate Negotiable							
Sale Includes *		Appliances Furniture Negotiable No Furnishing Other							
Public Remarks									
Private Remarks									
Deed Book and Page					Buyer Financing (8)		Assumable Conventional FHA Land Contract Other Owner Financing Owner-Lease Purchase Owner-Lease Option USDA/Rural VA		
Office and Showing									
Listing Agent *					Co-Listing Agent				
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone				
Showing Instruction *		Agent Must be Present Show Anytime Call Listing Office Call Center Call Agent SentiLock SupraLock Other			Combo Lock Lockbox				
*** For Realtracs Showings Service please fill out Addendum									
Structure									
Sq Ft Main (est) *					Sq Ft Measurement Source *		Agent-Measured Builder Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement		
Sq Ft Second									
Year Built *					Sq Ft Basement				
Built Information *		Approximate New Existing Renovated Historic To Be Built Model			Construction Type *		All Brick Aluminum Siding Asbestos Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Other Partial-Brick Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood-Siding		
Estimated Completion		(mm/dd/yyyy)							
Number of Stories *									
Floors *		Bamboo/Cork Concrete Carpet Finished Wood Laminat			Marble Other Parquet Slate Tile Vinyl				
Garage Spaces *		Features		Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned					
Carport Spaces		Features		Alley Access Assigned Attached Detached Private Unassigned					
Open Parking Spaces		Features		Aggregate On Street Alley Access Parking Lot Parking Pad Asphalt Assigned Circular Driveway Concrete Driveway Gravel Shared Driveway Unassigned Unpaved					
Accessibility Features		Accessible Approach with Ramp. Accessible Hallways			Accessible Doors Exterior Wheelchair Lift		Accessible Elevator Installed Smart Technology		Accessible Entrance Stair Lift
Roof Material		Aluminum Asbestos Asphalt Built-up Cement Shake Clay Tile Composition Shingle Concrete Tile Copper Corrugated Metal Green – Vegetation Membrane Metal Other Reflective Roof Coating Slate Solar Panel Standing Seam Steel Steel Tar and Gravel Thatched Tile Urethane Wood Shake Wood Shingle							
Characteristics									
Gross Income *		\$ (whole dollars)			Operating Expenses *		\$ (whole dollars)		
Lot Size					Number of Units *				
Vacant Units					View		Bluff Water Brow/Valley City Lake River		
Laundry Facilities		Individual Laundry No Laundry Shared Laundry							

Community Amenities (6)	55-Up Community Clubhouse Dog Park Golf Course Park Playground Pool Sidewalks Tennis Courts Walking Trail											
Amenities Other	Air Filter Hot Tub Storage	Cable TV Humidifier Walk-in Closets	Ceiling Fan Intercom Water Filter	Freezer Microwave Trash Compactor	Central Vacuum Park Wet Bar	Dehumidifier Playground	Extra Closets Redecorated	Golf Smoke Alarm				
Unit Information												
Unit 1												
Rent Amount *	\$ (whole dollars)				Deposit Amount *	\$ (whole dollars)						
Total Bedrooms *					Total Full Baths *							
Total Half Baths					Interior Features	Den	Dining Room	Rec Room	Study			
Appliances	Dishwasher Grill Range	Disposal Icemaker Refrigerator	Dryer Microwave Trash Compactor	Freezer	Lease	6-Month	Monthly	None	Other	Year		
Restrictions	Other	Parking	Selling									
Unit 2												
Rent Amount *	\$ (whole dollars)				Deposit Amount *	\$ (whole dollars)						
Total Bedrooms *					Total Full Baths *							
Total Half Baths					Interior Features	Den	Dining Room	Rec Room	Study			
Appliances	Dishwasher Grill Range	Disposal Icemaker Refrigerator	Dryer Microwave Trash Compactor	Freezer	Lease	6-Month	Monthly	None	Other	Year		
Restrictions	Other	Parking	Selling									
Unit 3												
Rent Amount	\$ (whole dollars)				Deposit Amount	\$ (whole dollars)						
Total Bedrooms					Total Full Baths							
Total Half Baths					Interior Features	Den	Dining Room	Rec Room	Study			
Appliances	Dishwasher Grill Range	Disposal Icemaker Refrigerator	Dryer Microwave Trash Compactor	Freezer	Lease	6-Month	Monthly	None	Other	Year		
Restrictions	Other	Parking	Selling									
Unit 4												
Rent Amount	\$ (whole dollars)				Deposit Amount	\$ (whole dollars)						
Total Bedrooms					Total Full Baths							
Total Half Baths					Interior Features	Den	Dining Room	Rec Room	Study			
Appliances	Dishwasher Grill Range	Disposal Icemaker Refrigerator	Dryer Microwave Trash Compactor	Freezer	Lease	6-Month	Monthly	None	Other	Year		
Restrictions	Other	Parking	Selling									
Homeowner's Association (HOA)												
Association *	YES	NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Triannual Semiannually Annually		
Association Fee Includes	Cable TV Pest Control	Electricity Sewer	Exterior Maintenance Trash Pickup	Gas Water	Grounds Maintenance	Insurance	Internet	Maint. On Pool/Tennis/Club				
Utilities												
Electric Pays *	Owner	Tenant	Other				Elec. Meter *	Individual	Master	Other		
Water Pays *	Owner	Tenant	Other				Water Meter *	Individual	Master	Other		
Gas Pays *	Owner	Tenant	Other	None				Gas Meter *	Individual	Master	Other	None
Water Source *	City Well	Cistern Utility District	Other None	Spring				Sewer Sys*	None Septic Tank	Other Septic Tank Available	Pvt. Sewer Pub. Sewer Available	Sewer Avail STEP System
Cooling*	Attic Fan Whole House Fan	Ceiling Fan(s)	Central Air	Dual	Electric	Gas	Geothermal	None	Other	Wall/Window Unit(s)		
Heating*	Baseboard Heat Pump	Central Natural Gas	Coal None	Dual Oil	Energy Star Other	Qualified Equipment Propane	Electric Radiant	Floor Solar	Furnace Stove	Furnace Wall Furnace	Geothermal Wood	Zoned
Laundry Connections	Electric Dryer	Hookup	Gas Dryer	Hookup	Washer	Hookup						
Equipment												
Security Features	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard	Security System	Smoke Detectors						
Marketing												
Market Publicly *	YES	NO										

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts *(2)			